| **Date & Min** | **Recommendation** | **Lead Member** | **Lead Officer** | **Accepted** | **Implemented** | **Completed?** | **Progress / Comments** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 28/06/18Min 5.6 | Further information be provided on the timescales for agreeing and implementing the Penwortham, Leyland and Lostock Hall masterplans and confirmation the resources are in place | Strategic Planning, Housing and Economic Growth | Jonathan Noad | Yes | No |  | The proposed timeframe as of December 2018 is as follows.* September 2018 – Public drop in events held to encourage positive contributions from the public, which will help to inform the planning and design process.
* January 2019 – Corridor concept plan developed and submitted to the Planning Authority.  This plan will show the wider 'corridor' measures along the A59 Liverpool Road to promote the use of the bypass.  This is required as part of the Penwortham Bypass planning conditions.
* Spring 2019 – Concept plan developed for Improvements to Penwortham Town centre and public consultation undertaken.
* 2020 – Penwortham Bypass to open and works to commence along the A59 Liverpool Road corridor including Penwortham Centre
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| 08/11/18Min 27.3 | The Committee thanks the Leader for the offer of future reports providing a flavour of complaints and compliments received and a summary of what has been learned in response | Corporate Support and Assets  | Heather McManus | Yes | No |  | This will be included in the third quarter’s performance monitoring report. |
| 08/11/18Min 27.4 | More detailed information on the impact of Universal Credit on performance be provided to the Committee | Corporate Support and Assets  | Paul Hussey | Yes | Yes |  | A report went to Cabinet on 21st November 2018 which noted the recent Government budget announcements and supported the requirement to carry out further modelling impact assessments and report to Budget Council in February 2019. Cabinet also supported the proposal to review the hardship schemes and proactively promote such schemes as outlined in the report. |
| 08/11/18Min 27.8 | The draft Digital Strategy be presented to the Scrutiny Committee in order to assess the customer service provided. | Corporate Support and Assets | Paul Hussey | Yes | Yes |  | The Digital/ICT Strategy is a Corporate Plan Project. A comprehensive consultation has taken place which has informed the development of a Draft Vision, Current State and Gap Analysis. The consultation and engagement has included All Party Elected Member Focus Groups and online surveys. The Digital/ICT Strategy and technology Roadmap is on schedule for completion in January 2019 and will be travelled through to Cabinet for sign off in February 2019. This will inform the next phase activity which includes a review of Gateway/Customer and ICT services.  |
| 08/11/18Min 28.4 & 28.5 | Expresses concern at the proportion of capital spends at the end of the second quarter and welcomes the assurance of a more robust system for delivering the capital programme in the future. | Finance | Tim Povall | Yes |  |  | Future capital programme reports will give a more robust outturn position on capital, rephrase spends in line with approval dates and contractor cash profiles. |
| 08/11/18Min 29.1& 29.2 | Expresses its disappointment at the consultant’s report on future options for Worden Hall being delayed and looks forward to the consultant’s report being presented to Cabinet in January 2019 and to Scrutiny in February 2019 | Corporate Support and Assets | JonathanNoad |  |  |  | The consultant’s study timescales and scope has been varied to take account of feedback from Cabinet Workshop and consultations undertaken as part of the first phase. A draft report is now expected in the middle February and final report in March. Any reports into Cabinet will depend on the commencement date of purdah in the run up to the elections in May. |
| 08/11/18Min 29.3 | Asks that a charging policy for events be developed to expand the commercialisation of Worden Park | Corporate Support and Assets | Jonathan Noad | Yes |  |  | This will be part of the amended consultants commission and be part of the Corporate Plan review feeding into 2019/20 |
| 10/01/19Min 36.3 | Asks that further information on cultural mapping be provided to the Committee after May 2019. | Leader | Heather McManus | Yes |  |  | Information is already available on the culture mapping process and a Member workshop with North West Employers can be established after May 2019 as required.   |
| 10/01/19Min 37b.2 | Review to be undertaken on Member Development/Member Induction | Leader | Darren Cranshaw | Yes | Yes |  | A Task Group is being established, with the Chair awaiting two representatives of the Conservative group. |
| 14/02/19Min 43.2 | Asks that future Corporate Plan documents be more explicit on the consultation and evidence base used to influence the Plan.  | Leader | Howard Anthony | Yes  | Yes  |  | Consultations are captured in reports, but it is possible to highlight consultations carried out in future reports.  |
| 14/02/19Min 43.3 | Asks that success measures of the Corporate Plan be reviewed to be more measurable and outcome-focused. | Leader | Howard Anthony  | No |  |  | Current measures are appropriate and deliverable. |
| 14/02/19Min 43.4 | Looks forward to project plans for each Corporate Plan Action being accessible to Members and to the Scrutiny Committee in future performance monitoring reports. [Where applicable on an individual basis to the Scrutiny Committee] | Leader | Howard Anthony  | Yes  | Yes |  | Reports are available on request specific to area of work being considered by scrutiny. |
| 14/02/19Min 43.5 | Asks that the measure of success for air quality be reviewed and revised to be more outcome-focused. | Leader | Howard Anthony  | No |  |  | As discussed at the meeting , air quality success will be influenced by actions not in the direct control of the council , however, assurances where given by the leader that she would continue to press partners that infrastructure must be implemented to alleviate current air quality issues .  |
| 14/02/19Min 44.1 | Requests that the link between the Budget and implementing the Corporate Plan is strengthened and made more explicit.  | Finance | Tim Povall | No | No |  | The Budget reflects the Corporate Plan. Regular financial monitoring to Cabinet and Scrutiny will highlight issues arising against plans.  |
| 14/02/19Min 44.2  | Looks forward to receiving a copy of the Section 106 review. | Finance | Tim Povall | Yes |  |  | A detailed report is due to be presented to Cabinet in June 2019 identifying the amounts of S106 and the proposed project alignment to projects to be delivered.  |
| 14/02/19Min 44.3 | Asks that future information and reports on how and when Section 106 money is spent be more transparent. | Finance | Tim Povall | Yes |  |  | See above. This will be managed through the regular capital financial monitoring.  |
| 14/02/19Min 44.4 | Expresses its concern in the choice of wording of Efficiency Targets in Appendix B and asks that such wording be reviewed and made more specific.  | Finance | Tim Povall | No | No |  | Detailed explanations were provided in the meeting.Future financial monitoring and project Cabinet reports will highlight the returns from investments through efficiency and transformation.  |
| 14/02/19Min 45.1 | Expresses concern at the extended delay with the consultant’s report into Worden Hall | Corporate Support and Assets | Peter McHugh | Yes | N/A | N/A | Noted. An update on the consultant report shall be provided following the report to Cabinet on 20th March.The Lead Officer for this project is now Peter McHugh (Assistant Director for Property and Housing) |
| 14/02/19Min 45.3 | Asks that a written report on the progress at Worden Hall continues to be a standing item on the Scrutiny agenda. | Corporate Support and Assets | Peter McHugh | Yes |  |  | A report is being prepared for Cabinet which shall be considered on 20 March 2019. A report shall be provided to Scrutiny Committee following consideration by cabinet. The Lead Officer for this project is now Peter McHugh (Assistant Director for Property and Housing).  |